###### Curriculum Vitae

###### Name and surname

|  |  |
| --- | --- |
| Date and place of birth: . Nis Adress: Bulevar Nemanjica xx NisPhone: +381.........................E-mail: facebook https://www.facebook.com/ |  Photo |

# Education

The University of Nish, Faculty of Philosophy,

Communications and Public relations 2014 -

The First High School of Nis - "Stevan Sremac'', Nis 2010 - 2014

Elementary school Ivo Andric , Nis 2002 - 2010.

 Elementary music school "Dr Vojislav Vuckovic" Nis 2004 - 2010

Trainings and seminars

 Volunteered in Hotel Aleksandar Nis, Serbia summer 2013

* + - Resolving customer complaints in a timely and professional matter.
		- Building strong relationships with companies that supply the hotel.
		- Developing relationships with the local business community.
		- Promoting hotel services and facilities to guests at every opportunity.

 Volunteered in pre-school institution, Creche Petit Prince Biel Switzerland summer 2012.

* Reinforced communication, respect, and interaction
* Communicated with parents
* Completed appropriate documentation
* Provided a safe and healthy learning environment

 Participation in the Science Fair ''Nauknijebauk'' at the physics department, Nis 2012.

 Participation in advanced Microsoft course, the College of Aplied Technical Science, Nis 2010.

Participation in occupationaol safety and health course,

 the College of Aplied Techincal Science, Nis 2013

 Participation in course of tolerance, "Otvoreni klub" Nis

 Seminar ''Young leaders of Nis'', Municipality of Nis 2011.

 Training on project development, Metropoliten University, Nis 2012.

 ''Make it possible'', AIESEC seminar on Milenium Development Goals 2012.

**Extracuricular activities**

 President of the School Parliament 2013-2014

 Physics competition 2008-2010

 Trainer on workshops against violence, drug and alcoholabuse

 And other forms of inadequate behavior organized by the local medical Centre 2012

 Volleyball team Student Nish 2008-2013

language knowledge

* English – advanced
* German-B2
* French-A2

computer and other skills

* Computer skills MS Office, Internet, Power Point

PERSONAL SKILLS AND INTERESTS

**Personal skills:**

* Organized, persistent, responsible and hard-working.
* Curious and analytical.
* A leader and a team player
* Reliable and communicative.
* Open-minded, tolerant and flexible.
* Sociable and fashionable
* A quick learner who is always seeking learning opportunities.
* Identifying and responding quickly to any business opportunities

**Hobies and interests**

* Reading novels and historical books.
* Dancing.
* Sports (skiing, volleyball, swimming and tennis).
* Fashion.
* Languages.
* Traveling, visiting museums and galleries.
* Meeting new people and cultures.
* Volleyball.
* Tennis.
* Skiing.

REFERENCES

**Dejan Blagojevic phd. -director**

**The colege of applied technical scinece Nis**

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