

**ECBAC Training  
Porto, Portugal  
11-15 November 2013**

**Participants:**

1. Mrs ALEKSANDRA BORIČIĆ - NIŠ
2. Mrs SANJA KOVAČEVIĆ - PIROT
3. Mrs LJUBICA DIKOVIĆ – UŽICE
4. Mr MLADEN NIKOLIĆ - KRUŠEVAC
5. Mr GORAN PETKOVIĆ - VRANJE
6. Mrs DRAGICA JOVANOVIĆ - BELGRADE
7. Mr NIKOLA STOLIĆ - PROKUPLJE
8. Mr ĐORĐE MILTENOVIĆ - LESKOVAC
9. Mr MILAN SRETENOVIĆ – ČUPRIJA
10. Mr ZORAN VASIĆ - KRUŠEVAC
11. Mr IGOR FURST - SUBOTICA

**Accommodation**

HOTEL B&B PORTO CENTRO  
Praça da Batalha, 32/34  
4000-101 Porto  
Tel. +351 220 407 001 | Fax +351 220 407 010  
<http://www.hotelbb.pt/>

**Meeting Venue**

Instituto Politécnico do Porto  
Serviços da Presidência  
Rua Dr Roberto Frias, 712  
4200 - 465 Porto  
+351 225 5710 90

**Mobile phone:**

Mónica Vieira + 351 914 687 309

**Sunday, 10<sup>th</sup> November 2013**

Arrival of participants

**Monday, 11<sup>th</sup> November 2013**

- 09:00 Pick up participants at the hotel
- 09:45 - 10:15 **Welcome + presentation of the training Agenda**  
*Mónica Vieira and Cristina Pinto da Silva*
- 10:15 – 11:45 **IPP History**  
*Cristina Pinto da Silva*
- 11:45 – 12:00 Coffee break
- 12:00 – 12:45 **Visit to IPP Central Services**
- 12:45 – 14:00 Lunch at ESE Canteen
- 14:30 **Reception at ISCAP Main Entrance**
- 14h30 – 15h15 **Welcome and presentation International Office at ISCAP | Meeting Room 3rd Floor**  
*Alexandra Albuquerque*
- 15:15 – 15:35 **COMAP – Committee for International Students**  
*Silvio Almeida*
- 15:35 – 16:00 **Presentation of e-learning and b-learning projects in ISCAP (GAIE)**  
*Luciana Oliveira and Célia Tavares*
- 16:00 – 16:30 **Guide tour to ISCAP (and Managerial Simulation Class)**  
*International Officer/ Trainee*

**Tuesday, 12<sup>th</sup> November 2013**

- 09:00 Pick up participants at the hotel
- 09:45 - 10:15 **Leonardo Networking**  
*Carla Carneiro and Joana Rocha*
- 10:15 – 10:30 Coffee Break
- 10:30 – 11:00 **Student Guidance and Counselling**  
*Filipa Heitor*
- 11:00 – 11:30 **Employment Opportunities Website**  
*Filipa Heitor*
- 11:30 – 12:00 **Student Services/Facilities**  
*Susana Faria and Olívia Pinto*

- 12:00 – 13:35 Lunch at ESE Canteen
- 14:00 - 14:30 **Welcome and presentation of ISEP**  
*Alexandra Trincão*
- 14:30 - 15:00 **European Project Semester**  
*Benedita Malheiro*
- 15:00 - 15:30 **Praxis project**  
*Nuno Escudeiro*
- 15:30 – 16:00 **CDIO™ INITIATIVE**  
*Eduarda Ferreira*
- 16:00 – 16:30 **Guide tour to ISEP (Visit to Robotic Lab)**  
*Eduardo Silva*
- 19:30 **Welcome Dinner**

**Wednesday, 13th November 2013**

Cultural day

**Thursday, 14th November 2013**

- 09:30 Pick up participants at the hotel
- 10:30 – 11:00 **Visit to IPP Student Hall in Vila do Conde**  
*Susana Faria and Olívia Pinto*
- 11:00 – 12:00 Visit to the Historical Centre of Vila do Conde
- 12:30 – 13:45 Lunch at ESEIG Cantinee under the auspices of SAS.IPP
- 14:00 – 14:30 **Welcome and presentation of ESEIG and International Office**  
*Milena Carvalho*
- 14:30 – 15:00 **Quality Assurance at ESEIG**  
*Gisela Soares and Anabela Leitão*
- 15:00 – 15:30 **Multidisciplinary Units – an approach to the improvement of the academic success**  
*Mário Pinto, Filomena Soares and Inês Braga*
- 15:30 – 16:00 **Guide tour to ESEIG**

**Friday, 15<sup>th</sup> November 2013**

- 09:15 Pick up participants at the hotel
- 09:45 – 10:45 **OTIC – Knowledge and Information Transfer Office**  
*Rafael Pedrosa*
- 10:45 – 11:00 Coffee break
- 11:00 – 11:30 **Conceito Urbano (Urban Concept – Case Study)**  
*Rafael Pedrosa*
- 11:30 - 12:00 **SpinOff Project**  
*Paulo Ávila and João Silva*
- 12:30 – 14:00 Lunch at ESE Canteen
- 14:00 – 16:00 **Visit to quality assurance; student service; ICT, International office**  
**ICT Service**  
*Rui Humberto, Sérgio Pires and José Estrela*  
**International Office**  
*Carla Carneiro and Joana Rocha*  
**Quality Assurance and Accreditation**  
*Mónica Vieira and Fernanda Oliveira*  
**Student Service**  
*Delminda Lopes and Regina Matos*
- 16:00 – 16:15 Coffee break
- 16:15 – 16:30 Conclusions

**Saturday, 16<sup>th</sup> November 2013**

Departure of the participants